

HIMACHAL PRADESH  
PUBLIC WORKS DEPARTMENT

No.PWE-94-82 (Mise)/17-ES-I- 27/81 - 27282 Dated:- 7-11-2017


From: ENGINEER-In-CHIEF.

To  
The Engineer-In-Chief (QC&D), HP-PWD, Shimla-1  
All the Chief Engineers in HP.PWD.  
All the Superintending Engineers in HPPWD.  
All the Executive Engineers in HP.PWD  
All the Land Acquisition Officers in HP-PWD.

Subject:- Prime Minister Award for Excellence in Public Administration-  
Reg.

I am to enclose herewith a copy of letter No.PBW-AB (12)-  
3/2015 dated 27<sup>th</sup> October, 2017 alongwith its enclosure received from Additional  
Chief Secretary (PW) to the Govt. of Himachal Pradesh, Shimla on the subject cited  
above and request you to examine the above matter and to take appropriate action  
under intimation to this office.

Encl: As Above.



Registrar,  
Himachal Pradesh, PWD,  
Shimla-2

Copy is forwarded for information and similar necessary action to:-

1. Architect in Chief, HP-PWD, Shimla-2
2. Nodal Officer (IT) in this office alongwith copy of above letter. He is requested to display above letter on the official website of the department at the earliest please.
3. All head of branches.
4. Guard file.

Encl: As Above



Registrar,  
Himachal Pradesh, PWD,  
Shimla-2

FRC No. 112  
10/11/2017

10/11/17

Sh. Suneel

No. PBW-AB(12)-3/2015.  
Government of Himachal Pradesh.  
Public Works Department.

From

Additional Chief Secretary (PW) to the  
Government of Himachal Pradesh.

To

The Engineer-in-Chief,  
HPPWD, HP Shimla-171002.

Dated Shimla-171002 the

27<sup>th</sup> Oct, 2017

Subject:

Prime Minister Awards for Excellence in Public  
Administration -Reg.

Sir,

I am directed to enclosed herewith photocopy of letter No. J-11060/01/2017-RH dated 06-09-2017 alongwith its enclosures received from Director, Ministry of Rural Development, Govt. of India, Krishi Bhawan, New Delhi on the subject cited above and request you to examine the above matter and to take appropriate action under intimation to this department and quarter concerned please.

Yours faithfully,

(Harikesh Meena)  
Special Secretary (PW) to the  
Govt. of Himachal Pradesh.  
Phone: 0177-2627810.

Dated: \_\_\_\_\_, 2017

(Harikesh Meena)  
Special Secretary (PW) to the  
Govt. of Himachal Pradesh

Endst. No. As Above.

Copy forwarded to the Director, Ministry of Rural Development, Krishi Bhawan, New Delhi-110001 w.r.t is letter No. J-11060/01/2017-RH dated 06/09/2017 for information.



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No. J-11060/01/2017-RH  
Government of India  
Ministry of Rural Development  
Department of Rural Development

Krishi Bhawan, New Delhi-110001

Dated: 6<sup>th</sup> September, 2017

To,

The Addl. Chief Secretary / Principal Secretary / Secretary (RD),  
Dealing with Pradhan Mantri Awaas Yojana-Gramin (PMAY-G).  
All State Governments and UT Administration

Subject:- Prime Ministers Awards for Excellence in Public Administration – Reg

Sir/ Madam,

You are aware that the Government of India has instituted a scheme "Prime Minister's Award for Excellence in Public Administration" to acknowledge, recognize and reward the extraordinary and innovative work done by Districts / Organisations of the Central and State Governments. The awards are presented every year by Hon'ble Prime Minister of India on the Civil Services Day.

2. In this connection, I am directed to say that for the year 2017 Pradhan Mantri Awaas Yojana – Gramin (PMAYG) has been identified as a priority programme for the awards to be presented on Civil Services Day, 2018. The communication received from Secretary, Department of Administrative Reforms and Public Grievances (DARPG), Ministry of Personnel, Public Grievances & Pension in this regard is **enclosed** for your perusal.

Ministry of Rural Development is in the process of identification of parameters for PMAY-G which would be shared with DARPG so that the performance of the districts can be evaluated and selected.

4. In view of the above, it is requested that the scheme of Prime Minister's Award for Excellence in Public Administration" may be well publicized so that the Districts can take appropriate actions to enhance their performance in the implementation of PMAY-G and vie for the award.

Encl: As above.

Yours faithfully,

(Anant Prakash Pandey)

Director

Tel No. 011-23073702

सी. विश्वनाथ

सचिव

C. VISWANATH

SECRETARY

Tel: 011-23742133

Fax: 011-23742546

E-mail: secy-argg@nic.in



सत्यमेव जयते

भारत सरकार,  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय,  
प्रशासनिक सुधार और लोक शिकायत विभाग,  
सरदार पटेल भवन, संसद मार्ग,  
नई दिल्ली-110001

GOVERNMENT OF INDIA  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSIONS  
DEPARTMENT OF ADMINISTRATIVE REFORMS  
& PUBLIC GRIEVANCES  
SARDAR PATEL BHAVAN, SANASAD MARG  
NEW DELHI-110001

D.O. No. K-11011/01/2017-AR (5295)

Dated: 9th Aug. 2017

Dear Shri Sinha,

This is regarding Prime Minister's Awards for Excellence in Public Administration. As you are aware, PM's Awards are given to districts for excellence in implementation of identified Priority Programmes. The following Priority Programmes have been identified for the awards to be presented on Civil Services Day, 2018.

- ix. Pradhan Mantri Fasal Bima Yojna  
x. Promoting Digital Payments  
xi. Pradhan Mantri Awas Yojana (Rural & Urban)  
xii. Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDUGKY)

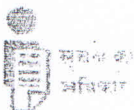
For all priority programmes, district would be the implementing unit and period of consideration is from 1st April, 2016 to 31st December, 2017.

2. The Scheme for Prime Minister's Awards for Excellence in Public Administration is annexed. It is also available on the DARPG portal i.e [www.darpg.gov.in](http://www.darpg.gov.in). Districts are to choose as many programmes as they can for competing under the Scheme. Communication has been sent to the Chief Secretaries/Administrators of all the States/UTs to sensitize the districts in this regard. Our target is that all districts/implementing units must participate in at least one of the identified Priority Programmes. For this, competition needs to be generated among the districts. I request you to address States to ensure that the implementation of Priority Programme concerning your Ministry/Department is speeded up.

3. A road map on the strategy for effective implementation of the identified priority programme and parameters for evaluation of applications for PM Awards need to be finalized. The strategy/road map is expected to inter-alia include:-

- vii. **Performance Evaluation:** Parameters for evaluation say 5 to 7 in numbers of district's performance in implementing the programme. These parameters should be objectively measured and validated.  
viii. **Data Collection Processes:** Mechanisms by which performance data will be collected from all participating districts of the Programme, on a periodic basis.  
ix. **Data Validation processes:** Mechanisms to independently validate performance data submitted by districts.

4. You would appreciate that this is a time bound exercise and the process of sensitizing States/districts to implement the identified programme must be followed up and completed at the earliest, so that perceptible progress in implementation is seen by the end of the consideration period i.e 31.12.2017.





5. I request you to nominate the Joint Secretary handling the Priority Programme as Nodal Officer and send the strategy of your Ministry/Department for implementation of the Priority Programme, alongwith parameters for evaluation of applications.

With regards

Yours sincerely



(C. Viswanath)

Shri Amarjeet Sinha  
Secretary,  
Ministry of Rural Development,  
Krishi Bhavan,  
Rajendra Prasad Road, New Delhi – 110 001  
Email: [secyrd@nic.in](mailto:secyrd@nic.in).



सत्यमेव जयते

**Scheme for  
Prime Minister's Awards for Excellence  
in  
Public Administration**

August 2017

Department of Administrative Reforms and Public Grievances  
Ministry of Personnel, Public Grievances & Pensions  
Government of India



Prime Minister's Award for Excellence in Public Administration

1. Government of India has instituted a scheme, "Prime Minister's Awards for Excellence in Public Administration" - to acknowledge, recognize and reward the extraordinary and innovative work done by Districts / organizations of the Central and State Governments.

2. The award will be given every year for Excellence in implementing Priority Programme of Government of India and extraordinary and innovative work done by the Organizations of Central/ State Governments / Districts in public governance.

(a) For the awards to be presented on Civil Services Day 2018, the following four priority programmes have been identified:

- i. Pradhan Mantri Fasal Bima Yojana
- ii. Promoting Digital Payments
- iii. Pradhan Mantri Awas Yojana - Urban & Rural
- iv. Deen Dayal Upadhyay Grameen Kaushalya Yojana (DDUGKY)

(b) Awards shall also be given to Organizations of Central/ State Governments / Districts for **Innovations in environment conservation, disaster management, water conservation, energy, education and health, women and child centric initiatives etc..**

**3. Eligibility**

3.1(a) Awards for implementation of Priority Programme: District / Implementing Unit.

(b) Awards for Innovation: Organizations of Central/ State Governments / Districts.

3.2 Period of consideration for both 3.1(a) & (b) is 1<sup>st</sup> April 2016 to 31<sup>st</sup> December 2017.

4. Details of Award

4.1 Grouping of States/ UTs for awards in Priority Programmes:

To ensure rationality, equity and level-playing field, States/UTs are grouped as under:

Group 1 - North-East States (8) and Hill States (J&K, HP, Uttarakhand) = 11

Group 2 - Union Territories = 7

Group 3 - Remaining States = 18

4.2 For each group in an identified Priority Programme, as far as possible, there would be one award. As such the **maximum number of Awards would be 12.**

4.3 In addition to the awards in Priority Programmes, **two awards** shall be given to organizations of Central/ State Governments/ Districts for Innovation in Public Governance, of which one shall be given to a Backward District. There would not be any grouping of States.

4.4 The award shall consist of a (i) Trophy and (ii) Scroll.

4.5 The awarded District/ Organization will be given an incentive of Rs. ten lakh under this Scheme to be utilized for implementation of project/ programme or bridging resource gaps in any area of public welfare.

5. Criteria for evaluation:

(a) The awards for implementing Priority Programme will be evaluated on the basis of pre-determined parameters in consultation with Line Ministry/ Department.

(b) The awards for Innovations will be evaluated on the basis of following criteria:

- i. Introducing and implementing an innovative idea/ scheme/project to meet stake holders' requirement.
- ii. Bringing perceptible improvements in processes/ systems and building institutions.
- iii. Making public delivery systems responsive, transparent and efficient, particularly by leveraging technology.



- iv. Preparedness/ performance in emergent situations, disasters like cyclone, earthquake, flood etc.

6. **Processing of applications:**

- 6.1 Online applications shall be invited from Districts / Organizations (**applicant**) in the prescribed format detailing their achievements specifically highlighting path-breaking innovation done by any of the functionary/ organisation.
- 6.2 **Step I- Short-listing of Districts/ Organization by Screening Committee (first stage):** Screening Committee(s) chaired by Additional Secretary level officer shall examine the applications in consultation with nodal Ministry/Department of identified Priority Programme/ theme of innovation. Joint Secretary level officer(s) and expert(s) from the NITI Ayog will be members of the Committee. Screening Committee will be constituted with the approval of Secretary (AR&PG).
- 6.3 **Step II: Short-listing of Districts/ Organizations by Screening Committee (second stage):** Feedback from beneficiaries/ stakeholders shortlisted in the first stage will be obtained through a Call-Centre. Screening Committee(s) will then examine the shortlisted applications on the basis of presentations & analysis of feedback received from Call Centre and further shortlist the applications.
- 6.4 **Step III: Evaluation by Expert Committee:** A two-member team of officers of Central Government, not below the rank of Deputy Secretary, will conduct 'on the spot study' of the implementation of Priority Programmes/ initiative for innovation in Districts/ Organizations shortlisted by the Screening Committee.

**Expert Committee** chaired by Secretary, Department of Administrative Reforms & Public Grievances will consider the spot study reports and further shortlist the District(s)/ Organizations for making recommendation to the Empowered Committee chaired by the Cabinet Secretary.

Secretaries of the nodal Ministry/ Department of identified Priority Programmes/ theme of innovation and Expert(s) from NITI

Ayog would be members of the Expert Committee. The Expert Committee would be constituted with the approval of the Cabinet Secretary.

6.5 **Step IV: Recommendation of the Empowered Committee:** The Empowered Committee would be chaired by the Cabinet Secretary. Other members would include Additional Principal Secretary to PM, CEO NITI Aayog and two/ three Non-official members.

6.6 The Empowered Committee would consider the recommendations of the Expert Committee and may also ask the applicants to make a presentation and/ or make such inquiry as deemed fit.

6.7 The Empowered Committee would then make its recommendations to the Prime Minister for final selection of Awards.

6.8 The Empowered Committee shall be constituted with the approval of the Prime Minister.

6.9 **Step V: Approval of the Prime Minister of the Awards.**

7. **Submission of application(s):**

(i) Applications for the Award shall be received online in the prescribed format. All the columns of the application form must be duly filled as per the instructions contained therein.

(ii) Application should contain a write-up on the Priority Programme / innovation along with supporting documents like Executive Summary, field photographs (maximum 10), flow charts detailing uniqueness and success story of the initiative. Along with the application, a short film of 3-5 minutes duration highlighting the initiative/ innovation may also be appended.

(iii) The write up should contain details of the programme/initiative, strategies adopted in implementation, period of implementation, exceptional achievements and outcomes, positive impact and sustainability.

(iv) The application for award in innovation should contain the details of beneficiaries/ stake holders of the initiatives/ projects.

- (v) For award in innovation, the organization may be represented by the serving Head of the organization or an officer nominated by him/ her for receiving the award.
  - (vi) Applications with incomplete/ insufficient details shall not be considered.
  - (vii) A legend should be provided for all abbreviations/acronyms used in the application and documentation.
8. In all matters of the Award Scheme, the decision of the Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievances and Pension, Government of India, would be final and binding.