

HIMACHAL PRADESH  
PUBLIC WORKS DEPARTMENT  
NO.PWE-95-3-75(Gen-Cir)/17-ES-I- 10912 - 11012  
From:

Dated:- 11/11/2019

To  
Engineer-in-Chief

The Engineer-in-Chief, (Project)/ Architect in Chief  
All the Chief Engineers / all Superintending Engineers /  
all the Executive Engineers / all the Land Acquisition  
Officers in HP-PWD.

Subject:- Regarding issue of Vigilance Clearance Certificate  
(VCC)- Revised procedure thereof.

*PA anh  
Ho (AS)  
12  
10/11/19  
This Am 18*  
I am directed to enclose herewith a copy of letter No.  
Home (Vig.)-E (3)-14/2010-IV dated 17/12/2018 received from Principal  
Secretary (Vigilance) to the Government of Himachal Pradesh on the subject  
cited above for your kind information and strict compliance of the  
instructions as contained in the letter please.

Encl: As Above.



Registrar,  
Himachal Pradesh, PWD,  
Shimla-2

Copy is forwarded for information and similar necessary action to:-

1. Senior Vigilance Officer, in this office.
2. Nodal Officer (IT) in this office alongwith copy of above letter. He is  
requested to display above letter on the official website of the  
department.
3. All head of the Branches.
4. Guard file.

Encl:As Above

  
Registrar  
Himachal Pradesh, PWD,  
Shimla-2

No. Home(Vig.)-E(3)-14/2010-IV  
Government of Himachal Pradesh  
Vigilance Department

From

The Principal Secretary (Vigilance) to the  
Government of Himachal Pradesh,  
Shimla-171002.

To

1. All the Administrative Secretaries to the  
Government of Himachal Pradesh, Shimla-2.
2. All the Heads of the Departments in Himachal Pradesh.

Dated Shimla-2, the 17/12/18

Subject:-

Regarding issue of Vigilance Clearance Certificate  
(VCC)- Revised procedure thereof.

Sir/Madam,

I am directed to refer to the subject cited above and to  
say that existing para 6.4 of Chapter-II of Himachal Pradesh Vigilance  
Manual provides as under:-

6.4 "The Vigilance Clearance Certificate (VCC) will not  
be issued by the Vigilance Department or the  
competent authority as the case may be in respect of a  
Government servant if-

1. He/She is under suspension; or
2. In respect of whom a charge sheet has been issued and  
the disciplinary proceedings are pending; or
3. Against whom prosecution for a criminal charge is  
pending."

EN  
Recd

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Referred  
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3038-ES-1  
8/11/2019

2. Keeping in view the above provisions of the Himachal Pradesh Vigilance Manual, the issue of requirement of certificates by this Department while considering the proposal of the Department(s) concerned for seeking Vigilance Clearance Certificate(s) in respect of Officers/Officials for the purpose of promotion/confirmation etc. has been under consideration.

3. Now, after careful consideration of the matter, it has been decided by this Department that henceforth, the Administrative Departments while seeking VCCs in respect of Officers/Officials of the Department for the purpose of promotion/confirmation etc. have to furnish the following certificates to bring at par with the requirement of the Vigilance Manual:-

1. Certificate to the effect that the officer(s)/official(s) is/are not under suspension.
2. Certificate to the effect that no charge-sheet has been issued against the officer(s)/official(s) and no disciplinary proceedings is/are pending against them.
3. Certificate to the effect that no criminal charge is pending against the officer(s)/official(s).

4. Accordingly, the revised proforma for issuance of Vigilance Clearance Certificates is enclosed at Annexure-A with the request that in future the proposals for Vigilance Clearance Certificates should be submitted on the proforma prescribed in duplicate (duly signed by the competent authority).

5. It is also requested to mention the purpose for obtaining VCC in the proposal as to whether the same is required for the purpose of promotion/confirmation or other purposes such as deputation/secondment/empanelment etc. The VCCs should only be sought

in case of promotion/confirmation, whereas for other purposes, the Vigilance Profile is required to be obtained/sought from this Department.

6. You are, therefore, requested to kindly bring these instructions to the kind notice of all concerned under your control for strict compliance.

7. This issues in supersession of this Department's instructions issued vide letter No. Home(Vig.)A(8)-7/2017 (VCC Inst.) dated 27.10.2017.

The receipt of this letter may kindly be acknowledged.

Yours faithfully,

  
(Rakesh Sharma)

Special Secretary (Vigilance) to the  
Government of Himachal Pradesh

Endst. No. As above Dated Shimla-171002, the 17/12/18

Copy to the Additional Director General, State  
Vigilance & Anti Corruption Bureau, Himachal Pradesh, Shimla for favour  
of information and necessary action please.

  
(Rakesh Sharma)

Special Secretary (Vigilance) to the  
Government of Himachal Pradesh

Annexure-A

Revised proforma for VCC to be submitted in duplicate

Proforma

Name of the Department:-

Purpose for obtaining VCC/Vigilance Profile:

Sr. No.	Name of Officer/ Official	Designation	Date of birth	Parentage i.e. S/o, D/o, W/o	Place of present posting	Previous three postings
1	2	3	4	5	6	7

Note: The following certificates are to be furnished with the proposal:-

1. Certificate to the effect that the officer(s)/official(s) is/are not under suspension.
2. Certificate to the effect that no charge-sheet has been issued against the officer(s)/official(s) and no disciplinary proceedings is/are pending against them.
3. Certificate to the effect that no prosecution for a criminal charge is pending against the officer(s)/official(s).

(Above certificates may be given in the letter or on separate sheet)

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