HIMACHAL PRADESH
PUBLIC WORKS DEPARTMENT

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No PW /CTR//32-20/Tender Documents /2025-26- 2741-2820 Dated:- 8/5/25

To

The Engineer in Chief (Project)
HPPWD Negam Vihar Shimla-2.
All the Chief Engineers,
In HPPWD.
All the Superintending Engineers,
In HPPWD.

Subject:- Regarding revision of Cost of Tender's Documents.

Please find enclosed herewith a copy of letter No. PWD-B-F 0 (1) 1/2025-255228 dated 6-5-2025 received from the Secretary (PW) to the Govt., of H.P. vide which the Govt., has revised the cost of tender documents to be charged from the contractors of Public Works Department for information & further necessary action. These instructions will be applicable with effect from the date of issue of this letter.

It is therefore, requested that look in to the matter personally and directions may be issued to field units working under your control to adhere the above instructions in letter & sprit.

Encl. As above.

Engineer –in-Chief
HPPWD, Shimla-2.

Copy of above is forwarded to the following:-

1. The Secretary (PW) to the Govt., of H.P. w.r t his office letter under reference for information please.
2. All the Executive Engineer in HPPQWD for information and strict compliance.
3. The Executive Engineer (IT) for information. He is requested to upload the same on the departmental website.

Engineer –in-Chief
HPPWD, Shimla-2.

No. PWD-B-F0(1)/1/2025-255228
Government of Himachal Pradesh
Department of Public Works

From

Secretary (PW) to the
Government of Himachal Pradesh

To

The Engineer-in-Chief,
HPPWD, Nigam Vihar, Shimla-2

Dated Shimla-2 the **06.05.2025**

Subject: **Regarding revision of cost of tender's document.**

Sir,

I am directed to refer to your office letter No. PW-CTR-32-20/Tender documents/2025-26/15287 dated 15.01.2025 on the subject cited above and to say that in supersession to instructions issued vide this department letter No. PBW(B)-14(8)/2004 dated 24.02.2012, the Government has approved that the cost of tender document to be charged from the contractor(s) of the Public Works Department as under:

Sr. No.	Description	Rate(in Rs.)
1	Works costing upto 10 Lakh	350/-
2	Works costing more than 10 Lakh upto 25 Lakh	500/-
3	Works costing more than 25 Lakh upto 40 Lakh	2000/-
4	Works costing more than 40 Lakh upto 1.00 Crore	2000/-
5	Works costing more than 1.00 crore upto 2.00 Crore	5000/-
6	Works costing more than 2.00 crore upto 5.00 Crore	7000/-
7	Works costing more than 5.00 crore upto 10.00 Crore	10,000/-
8	Works costing more than 10.00 crore upto 20.00 Crore	20,000/-
9	Works costing more than 20.00 crore upto 30.00 Crore	30,000/-
Note: For subsequent additional 10 crore amount of work, the value of cost of tender document shall be increased @ Rs. 10,000/- per 10 Crore. For example, works costing more than Rs. 30.00 crore upto Rs. 40.00 Crore, the cost of tender document would be Rs. 40,000/-.		

This issue with the prior concurrence of the Finance Department obtained vide their UO letter e-No. FIN-C-B015/35/2023 dated 28.04.2025.

It is, therefore, requested to take necessary action in the matter accordingly after observing all codal formalities.

Yours faithfully,

(Hem Raj Sharma)
Under Secretary (PW) to the
Government of Himachal Pradesh