

HIMACHAL PRADESH
PUBLIC WORKS DEPARTMENT

No.PWE-95-3-75 (Gen-Cir))-35-ES-I-2024 18664-764
From:

Dated:- 5-12-2024

Engineer-in-Chief,
HP.PWD, Shimla-2.

To The Engineer-in-Chief(Project)
The Director (Projects) HPRIDCL, Shimla
The Chief Architect, in HP.PWD Shimla& Mandi.
All Chief Engineers in HP.PWD.
All Superintending Engineer in HP.PWD.
All the Executive Engineers HP.PWD.
All the LAOs in HP.PWD.

Subject: Regarding regulation of overstayed period of employees of HP.PWD upon transfer/ repatriation – relieving of Government servant.

In continuation to this office letter No. 10061-10181 dated 7.10.2024, the Govt. has again issued the directions/instructions on the subject cited above vide its letter No. PBW-AB (15)-25/2023 dated 23.11.2024 copy of which is enclosed herewith for your ready reference.

You are therefore, requested to go through the contents of the above said instructions and take necessary action accordingly under intimation to this office.

(Enclosed as above)

Dee
(Dola Ram)
Registrar
HP.PWD, Shimla-2

✓ Copy to the Executive Engineer (IT Wing) HP.PWD Shimla-2 with direction to upload this letter a/w Govt. letter dated 23-11-2024 on the official website of the Department.

Copy to the Superintendent Gr.-I Cash Section, ES-II,ES-III and all dealing Assistant in ES-I in this office for information and further necessary action.

D.R.
(Dola Ram)
Registrar
HP.PWD, Shimla-2
Wk

FR
ES-1
EML

No.PBW-AB(15)-25/2023
Government of Himachal Pradesh
Public Works Department

From

85/M

The Secretary (PWD) to the
Government of Himachal Pradesh.

To

The Engineer-in-Chief,
H.P.PWD, Shimla-171002.

Dated: Shimla-2 the

23-11-2024

4967
27/11/24
Subject:-

Regarding regulation of overstayed period of employees
of HPPWD upon transfer / repatriation - relieving of
government servant.

Sir,

I am directed to refer to the subject cited above and to say that this department vide letter of even number 17.08.2023 has issued detailed instructions regarding regulation of overstayed period of employees of HPPWD upon transfer / repatriation which stipulates that the employees under transfer / repatriation should join at their new place of posting / parent department after availing admissible joining time / journey period failing which disciplinary action as per rules / instructions would entail. These instructions also contain the procedure to be adopted by the Controlling Officer in case any employee upon transfer proceeds on any type of leave.

20.8.24
29/11/24
This department in view of the instruction dated 4th September, 2023 issued by the Department of Personnel, further reiterated on 01.10.2024 that the concerned Controlling Authorities may relieve the officer / officials upon transfer promptly and not later than two working days in case of posts not requiring transfer of charge / inventory and in case of posts requiring transfer of charge / inventory, the officers / officials may be relieved not later than five working days. In case a transferred employee is not relieved in this

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Registrar.....
Supt. ES-1.....

stipulated period, he will be deemed to have been relieved and failure to comply with these directions may invite disciplinary action under extant rules.

It has been observed that these instructions are not being adhered to in its letter & spirit and therefore, it is once again directed that these instructions may be brought to the notice of all concerned for strict compliance and failure to comply with these instructions may invite disciplinary action against the erring officer / official under extant rules .

Yours faithfully,

Signed by

Surjeet Singh Rathore

Date: 23-11-2024 17:03:48

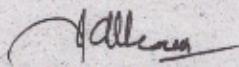
(Surjeet Singh Rathore)

Addl. Secretary (PW) to the
Government of Himachal Pradesh

Endst.No. As above Dated: Shimla-2 the 23-11-2024

Copy for information and necessary action to:-

1. All the Chief Engineers / Chief Architect / Superintending Engineers / Executive Engineers / Sr. Architect / Architect / Assistant Engineers / Superintendent Gr.-I through office of ENC, HPPWD, Shimla.
2. The Nodal Officer (IT), Office of ENC, HPPWD for its uploading on website.


Addl. Secretary(PW) to the
Government of Himachal Pradesh