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e-mail :hp-shi4@nic.in

No. PW-CTR-29-1972/Adhoc Committee Meeting/2017- 3225-45 Dated: 22/4/17  
From:

Engineer-in-Chief,  
HPPWD Shimla-2

To

All the Chief Engineer,  
in HPPWD including NH

All Superintending Engineer.  
in HPPWD including  
NH/Elect./Mech. Circle.

All Land Acquisition Officer,  
In HPPWD.

The Registrar HPPWD Shimla-2

*R.Q.*  
*D.O.C.L.*  
*25/4/17*  
*9510117*

Subject:-

Schedule of Adhoc Committee Meetings for settlement of old Audit Paras.

Enclosed please find herewith a photo copy of letter No. Fin. D(A)5-1/2016 dated 07-04-2017 received from Addl. Chief Secretary (Fin) to the Govt. of Himachal Pradesh Shimla-2 vide which the schedule of Adhoc Committee Meetings to discuss and settle old outstanding paras has been annexed. The Adhoc Committee Meeting under the Chairmanship of the Additional Chief Secretary (PW) to the Govt. of H.P. has been scheduled to be held on 24,25 & 26-10-2017 for PWD, the venue for which will be intimated latter on.

In the last Adhoc Committee Meeting held on 25,26 & 27-10-2016 under the Chairmanship of the Deputy Secretary (PW), it was observed that huge Nos of audit paras were outstanding since 1980-81 onwards and little efforts have been made to comply with the audit observations, despite repeated instructions from Govt. as well as from this office. The additional Chief Secretary (PW) has taken serious view of the state of affairs and desired that sincere efforts should be made for settlement of old paras after completing the required formalities by giving necessary sanctions/ effecting recoveries etc as per the requirement of the audit observation. The officers at whose level the final action is delayed should be held responsible for non-settlement of paras and disciplinary actions taken against them.

*Sh. Junced  
to upload on  
website*

You are therefore, requested that necessary directions be issued to all Drawing & Disbursing officers including your office/Circles, LAOs and all the Divisions to comply the instructions contained in the enclosed letter and to make all sincere efforts for settlement of outstanding paras, specially all old paras upto the year 2009-10 ensured to be got settled before the Adhoc Committee Meeting by complying the audit observation effecting the outstanding recoveries from the concerned & by obtaining necessary sanction of the competent authority well in time.

In this connection monthly review meetings of progress may be conducted at zonal level to watch the progress made for settlement of the outstanding paras and a copy of proceeding invariably endorsed to the Additional Chief Secy. (PW) and to the undersigned. It may be ensured that all DDOs in your office, Circles, LAOs and Divisions should start making full preparation for the Adhoc committee Meeting and to come fully prepared alongwith relevant record/ material to discuss each and every outstanding paras for settlement & no paras prior to 2010-11 left unsettled other wise concerned officer will be held responsible for the shortfall.

Encl:-As Above.

*✓*  
Engineer-in-Chief,  
HP.PWD., Shimla- 2

Copy forwarded to :-

1. The Addl.Chief Secy. (Fin) to the Govt. of Himachal Pradesh Shimla-2 for information please.
2. The Addl. Chief Secy (PW) to the Govt. of HP Shimla for information please.
3. *✓* The Executive Engineer (IT) in this office for up-load this letter on the Departmental website.

*✓*  
Engineer-in-Chief,  
HP.PWD., Shimla- 2  
*✓*

From

File No. Fin .D (A) 5-1/2016.  
Government of Himachal Pradesh  
Department of Finance-D.

①

To

The Addl. Chief Secretary (Fin.) to the  
Government of Himachal Pradesh.

All the Administrative Secretaries to the  
Government of Himachal Pradesh.

Dated Shimla-2.

27<sup>th</sup> April, 2017.

Schedule of Adhoc Committee Meetings for settlement of old  
Audit Paras.

Subject: -

Sir/Madam,

I am directed to say that as you are aware that the meetings of Adhoc Committee are convened every year to discuss and settle old outstanding Audit Paras and Inspection Reports pending for the last many years in various departments. Majority of the Audit Paras and Inspection Reports relate to recovery of excess payment, losses to State Government, writing off of various dues or incurring expenditure without proper sanctions of competent authorities etc.

09/2/17  
Keeping in view the fact that bulk of these outstanding paras are pending for want of reconciliation of record, it has been decided that the Administrative Departments concerned would convene meetings of Adhoc Committees to settle the paras during the year 2017 also. The constitution of the Adhoc Committee and the schedule of the meeting is Annexed at Annexure-A.

2/17  
R. It is expected that all old outstanding audit paras up to the year 2009-2010 of all Departments are ensured to be settled at their own level before next Adhoc Committee meeting.

13/4/17  
C. It has been noted that some field officers/officials come to attend the scheduled meeting of their Department without relevant record/material. You are therefore requested to direct the Heads of the Departments under your control to give necessary directions to the Field Officers to come fully prepared alongwith

159  
13/4/17  
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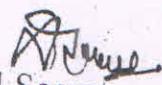
relevant original record and discuss each & every outstanding paras for settlement by the Adhoc Committee, especially the long pending old paras. It may also be ensured that the meeting is attended by Controlling Officers/DDOs so that necessary steps could be taken for on spot settlement of these paras. (2)

Yours faithfully,

  
Special Secretary (Finance) to the  
Government of Himachal Pradesh.

Endst No. As above. Dated: Shimla-2. 07<sup>th</sup> April, 2017.  
Copy forwarded for information and further necessary action to the following:

1. The Director Public Works Department Himachal Pradesh, Shimla for furnishing details of Audit Paras settled every month regularly to the Accountant General (Audit) H.P Shimla-3 under intimation to Finance Department.
2. The Sr. Deputy Accountant General, Office of the Accountant General (Audit) H.P, Shimla-3 for information and appropriate necessary action please.

  
Special Secretary (Finance) to the  
Government of Himachal Pradesh.

2

(3)  
"Annexure-A"

CONSTITUTION OF ADHOC COMMITTEES AND SCHEDULE OF ITS MEETINGS.

(1) Constitution of Adhoc Committees.

- (i) Secretary/ Special Secretary /Addl. Secretary/Joint Secretary/ Chairman  
Deputy Secretary /Under Secretary of the Department concerned.
- (ii) Joint/Deputy /Under Secretary (Finance) Nodal Officer
- (iii) Heads of Department. Member
- (iv) Sr. Audit Officer of the Office of Accountant General (Audit) Member  
Himachal Pradesh Shimla-3.

(2) Schedule of Adhoc Committee meetings:-

The meetings of various Departments are to be held under the chairmanship of Administrative Secretary/Addl. Secretary/Joint Secretary/Deputy Secretary/Under Secretary of the concerned Department at 11.00 A.M. according to venue fixed for holding the meeting.

Srl. No.	Department	Date.
1.	Forest.	03& 04-05-2017
2.	Town & Country Planning.	11-05-2017.
3.	GAD Estate Office, Sanik welfare.	17-05-2017.
4.	Language Arts & Culture.	24-05-2017.
5.	Labour& Employment.	31-05-2017.
6.	Animal Husbandry/Fisheries.	07-06-2017.
7.	Revenue.	14&15-06-2017.
8.	Co-operation.	21-06-2017.
9.	Rural Development.	28& 29 -06-2017.
10.	Ayurveda.	05-07-2017.
11.	Home (Police) Judiciary.	12-07-2017.
12.	Vigilance/ Anti-corruption/prosecution/Jails.	19-07-2017.

Contd. to Page 2/-

13.	Planning/Economics & Statics.	20-07-2017
14.	Panchayati Raj.	26-07-2017.
15.	Industries.	02-08-2017.
16.	Agriculture.	09-08-2017.
17.	Horticulture.	10-08-2017.
18.	Health.	16 & 17-08-2017.
19.	Food & Civil Supplies & Consumer affairs.	23-08-2017.
20.	Public Relation.	30-08-2017.
21.	Social Justice & Empowerment (Welfare)	06 & 07-09-2017.
22.	Secondary Education.	13 & 14-09-2017.
23.	Technical Education.	20-09-2017.
24.	Treasuries & Accounts.	27-09-2017.
25.	Irrigation and Public Health.	11 & 12-10-2017.
26.	Urban Development	18-10-2017.
27.	Public Works Department	24-25 & 26-10-2017.
28.	Excise & Taxation.	01-11-2017.
29.	Medical Education & Dental Health.	08-11-2017.
30.	Home Guard / Fire Stations.	15-11-2017.
31.	Tourism & Civil Aviation.	22-11-2017.
32.	Elementary Education.	28 & 29-11-2017.
33.	YSS/Mountaineering /Allied Sports.	06-12-2017.
34.	Housing.	07-12-2017.
35.	Transport.	13-12-2017.
36.	SAD.	14-12-2017.

3

Page-3.

- (1). In case there happens to be a holiday on any of the above date the meeting will be held on next working day.
- (2). In case settlement of audit paras could not be completed on scheduled date the meeting may be extended for next working day.

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