

Minutes of meeting held on 09.06.15 in E-in-C office under the Chairmanship of worthy Addl. Chief Secy. (PW) to the Govt. of H.P.

A review meeting under the Chairmanship of Addl. Chief Secy. (PW) was held in the conference room of E-in-C office on 9.6.15. The following issues were discussed.

1. Departmental Litigation Committee

The need to resolve various pending Court and arbitration cases was emphasized. The contract cases under dispute other than S.R.P Contracts may be referred to D.L. Committee for dispute resolution, if there is any scope of amicable settlement of dispute. There is no bar for amicable settlement of cases lying pending in Arbitration for adjudication. CEs were directed to hold regular meetings with their Contractors Association.

Action by All CE's & SE's

2. Amicable settlement of Arbitration cases of Periodic Renewal under WB (SRP)

HPRIDC shall call zone-wise meetings with concerned Xen's for settling issues regarding contractors bills pending in HPRIDC, SE/CE's shall send cases to HPRIDC only after approval of deviations and time extension to enable HPRIDC to finally solve the payment issues with EE's. As World Bank Project is closing in Mid June, 2016; it was emphasized that the payments and other issues be resolved on priority.

Action by All CE's HPRIDC

3. Widening of MDR & SH under improvement of Black Spots, PMGSY & Nabard works:

a) **Black Spots:-** Improvement/widening of Roads (MDR & SH) be taken up immediately and some works of improvement of black spots & road geometrics etc. may also be done through departmental machinery. Additional Black spots are to be identified for sending a list to the Ministry of Road Transport, GOI for additional funding by them under Road safety. No. steel crash

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barriers shall be installed before improvement of road curves and widening of roads. Wherever there is heavy traffic for any class of road, a separate estimate should be sponsored for improvement of roads as a special case.

b) **PMGSY Works:-** PMGSY Works of phase III & V should be completed immediately. Online entry of completed works should be made without any delay. Works where road has reached within 1.50 Km path length of eligible habitation may also be closed, if there is a shortage of funds. Additionality required under state head may be sent to E-in-C office against work done to complete balance work due to shortage of funds under PMGSY. All SE's were directed to ensure updation of habitation (PMGSY) data being done in head office w.e.f 09.06.15 to 20.06.15.

c) **RRP-II Works:-** There are lot of works yet to be awarded under RRP-II. In cases where tender is not successful even after 2 trials, splitting of work may be an option worth considering. Technical sanction should be accorded judiciously after duly considering market rates. All RRP-II works should be completed by 11/2015. Vidhan Sabha assurances should be given top priority. SE's should ensure regular monitoring to ensure that Financial and physical closing have been made. It may be ensured (by SE's) that maintenance of roads is being done as per contract agreement.

**Action by All S.E's**

d) **NABARD Works:-** Total 25 Nabard works are pending under shelf XII & XIII which have since been closed. It is therefore emphasized that all these work should immediately be closed after a review at the circle level. Since no reimbursement is permissible after closure of shelf. Any deviations from DPR need to be approved from Nabard for release of withheld/ saving amounts. PCR's of 270 works are pending which needs to be submitted by SE's/CE's immediately. DPR's are not being checked properly at circle level. Some circles have not prepared even a single DPR during last two and half years for some of the constituencies.



Wherever the DPR's could not be prepared due to one reason or other in that case substitution of scheme be got done from concerned MLA in writing with a copy to Nabard Cell. Regular monitoring be done at circle level in this regard. Head office shall review the progress made in this regard.

**Action by All SE's**

**2. Construction & repair of Rest Houses**

It has been conveyed that against budget provision of Rs. 98.93 lac during current year, additional amount of Rs. 860.45 lac. has been projected for construction of ongoing Rest House works. It was therefore emphasised to give priority to works, which have been completed upto 50%. The need for maintaining good services and trained individuals was emphasized. A proposal for cumulative sanction of money for rest houses would be submitted by E-in-C to State Govt.

**Action by E-in-C/ all CE's**

**3. CRF Works/Bridge tenders.**

Physical Progress has been found to be very slow. ROB cases should be dealt expeditiously. Tender may be floated in advance of Technical Sanction for saving time. Action against defaulter/contractors be initiated for non performance as per direction of Hon'ble Chief Minister. Authority competent to register enlistment of contractor is the authorized authority to black list contractors. Proposals for 2015-16 be initiated on priority.

**Action by All CE's/SE's**

**4. Changes in PW form 6 & 8**

Additional Chief Secretary (PW) desired that existing CPWD forms be also studied and report be submitted to Govt. by E-in-C (QC & D).

**Action by E-in-C (QC & D)**

**5. Quality Control mechanism in PWD**

QC mechanism have been felt necessary during construction of all the Building/road/Bridges. Adoption of 3<sup>rd</sup> party Quality monitoring & in house strengthening of quality Control wing should be considered alongwith training aspects of field staff to have quality work.

**Action by E-in-C(QC&D)/All CE's**

**6. Non Scheduled items and feasibility report of Buildings**

Inclusion of costly non scheduled item should be avoided in drawing /Estimates for cost effectiveness. However cases should be sent to E-in-C (QC&D) for inclusion of important and necessary items which are still N/S. Feasibility report should be submitted only after visit of Xen & SE specially in projects having cost more than 1.50 crore. Due care should be given regarding depicting north direction. In future a technical committee headed by E-in-C shall meet monthly and approve the specification proposed to be taken in the working Architecture drawings for a particular building. Buildings should be maintenance friendly & planned/designed accordingly. The standard drawing of various school and health institutions should be uploaded on website to avoid delay in the execution of these works.

**Action by All SE's/CE's / Chief Architect**

**7. Weeding out of old record**

Affidavits had been demanded from Zones/Circles/Divisions to ensure weeding out of old record & adoption of filing system as per office manual for suo moto disclosures u/s 4 of RTI Act 2005. But only few officers have submitted the same. It is therefore again emphasized that needful be done in a time bound manner and required affidavits be sent to Head Office so that consolidated affidavit may be submitted before CIC who has given three months time for this work since 5/2015. Any lapse on this part shall be viewed seriously.

**Action by All SE's/CE's**



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8. **F.C.A Clearance cases**

Worthy Addl. Chief Secy. (PW) emphasized the need to give priority to forest clearance cases. Regular review meetings be held by respective SE/CE in this regard and proceedings be also sent to higher officers for proper documentation.

**Action by All CE's/SE's**

9. **Revised Enlistment Rules**

Since the enlistment rules for contractors have been revised by Department. Therefore same should be circulated amongst all and also put on website. These rules should be implemented in true spirit. E-in-C would get published rules for circulation for all section and above officers.

**Action by E-in-C**

10. **Laying of Optical Fibre Cable**

The department of IT has been allowed to initiate work in 6 blocks, based on an MOU by State Govt. However, it is to be ensured that the road is repaired to its original shape. Failing which matter be reported to Chief Engineer who can stop work. Similarly, the Defence Ministry is laying optical fibre cable in certain designated roads. Respective Chief Engineers have been designed as Nodal Officers to receive notified payment for re-installment and monitor progress per Division.

**Action by All SE's**

11. **Audit Paras**

All the pending PAC audit paras replies should be sent by 30.06.2015 by SE/CE.

**Action by All SE's**

**12. Pending ATR's of Quality Control**

E-in-C (QC &D) apprised that 26 PMGSY Comp. works have been graded as unsatisfactory by NQM (QC). It is therefore the duty of field Engineers to get them inspected from SQM/SE (concerned) and send the rectification report to E-in-C (QC) for necessary action at his end to avoid complications in near future.

**Action by All SE's**

**13. Case of deposit works**

It was reiterated by Addl. Chief Secy. (PW) that there should be a post of SE (deposit works) and EE (Deposit works) to take care/handle deposit works and for Liason with client department for efficient deposit work management/service in PWD. The matter can be taken up with Finance Department.

**Action by E-in-C**

**14. Road Maintenance**

Since road maintenance policy has been published by the Department. It is therefore directed that the copies of the same should be collected from Head Office and be circulated right up to JE level and compliance for implementation be reported.

**Action by All S.E's**



15.

Misc. Points:-

1. While discussing repair and maintenance of National Highway between Gosa More to Mandi it was pointed out by Chief Engineer (MZ) that a sum of Rs. 84.00 lacs has been deposited by Telecom Department with Executive Engineer NH for digging repairs between RDs being managed by PWD now. It was further pointed out that in others reaches there were such deposits available in NH Wing as such it was decided to immediately transfer Rs. 84.00 lacs to State Wing (Mandi Zone) from NH for repair and maintenance of NH and details of other deposits be submitted by them to E-in-C for decision.
2. While discussing General Repair maintenance of roads and Annual maintenance Plan it was decided to go ahead with work in single tender cases which have been submitted to Engineer-in-Chief Office Shimla.
3. It was decided to provide Type-C seal coat in place of Type-A as per the recommendation of NQM's and literature available in manuals. The E-in-C (QC) has been requested to include this item in the Schedule and take mode of measurement as m<sup>3</sup>.
4. It was also directed that the roads constructed under upgradation projects of S.R.P. should be maintained like other state roads being maintained by PWD without any complaint.
5. Superintending Engineer Nahan apprised that lot of T& P and other items are lying in Nahan Foundry as unused. It has been decided that he shall circulate the list of items available so that same may be procured as per requirement.
6. Mutation of acquired land in the name of the department was also discussed and it was decided that mutation of land must be ensured in cases where land has been acquired and compensation has also been given to owners. The respective Divisions are to be liaise with concerned Revenue authorities to expedite such mutations. In a few cases,

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it was noticed that while compensation had been paid, land continued in the ownership of the original owners.

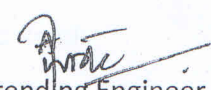
7. The Targets have already been fixed and conveyed to G.O.I./field for each PWD Sub Division for road side plantation under MGNAREGA convergence during current monsoon 2015. Superintending Engineers should review this progress and send report to Head office.

**The meeting ended with a vote of thanks to the chair.**

  
Superintending Engineer (Works)  
HPPWD Nigam Vihar Shimla- 2

No. PW/Review Meeting/WS/2015- 2890-2930 Dated:- 20/6/2015  
Copy forwarded to the following for information and necessary action:-

1. Addl. Chief Secretary (PW) to the Govt. of H.P. Shimla-2.
2. Engineer-in-Chief (QC&D) HPPWD U.S. Club Shimla-1.
3. All Zonal Chief Engineers HP.PWD Shimla /Mandi/Hamirpur and Kangra at Dharamshala, *including N.H.*
4. Chief Engineer (PMGSY) /Chief Engineer, HPRIDC HPPWD Nigam Vihar Shimla-2.
5. Chief Architect HPPWD Shimla-2.
6. Superintending Engineer (D-III) HPPWD Nigam Vihar Shimla-2.
7. All Superintending Engineers (civil) in HPPWD.
8. Superintending Engineer Arbitration HPPWD Solan.
9. Executive Engineer Nabard HPPWD Shimla-2.
10. Executive Engineer Horticulture o/o Engineer-in-Chief HPPWD Shimla-2.
11. Nodal Officer I.T Cell HPPWD Shimla-2.

  
Superintending Engineer (Works)  
HPPWD Nigam Vihar Shimla- 2